

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
WEST JEFFERSON BOARD ROOM
5001 West Bank Expressway
Marrero, Louisiana 70072

MONDAY, December 4, 2023

JPHSA Board Members in Attendance:

James Arey	Patricia Ehrle	Alan Carroll	Bruce Galbraith
Robin Parker-Brooks	Darrell Renfro	Alex Redfearn	

JPHSA Board Members Absent:

Shawnta Gardener-Taylor

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Christy Dempster, Chief Financial Officer
Sgt. James Guidry, Potential Board Member
Trudy Ingersoll, Board Liaison

Dr. Parker-Brooks called the meeting to order at 6:08 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Dr. Parker-Brooks asked staff members and guest in attendance to introduce themselves.

Dr. Parker-Brooks asked for a motion to adopt the agenda as presented. Mr. Arey made a motion to accept the agenda as presented. Ms. Ehrle seconded the motion. Passed unanimously.

2. Public Comment

None.

3. JPHSA Board Linkages – Mr. Arey stated that the Jefferson Parish Sheriff's Office is doing a CIT training program for recruits. He reported that a JPHSA staff member will be attending and presenting tomorrow. Mr. Galbraith mentioned there is a document he can use that has outreach questions he can use. A discussion followed.

4. Required Approvals Agenda

A. November Minutes – Mr. Arey made a motion to approve the minutes as presented prior to the meeting. Ms. Ehrle seconded the motion. Passed unanimously.

5. Board Education.

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Legislative Fiscal Office – Ms. Dempster received a call from someone at the Legislative Fiscal Office. The individual came to the East Jefferson facility to meet with Ms. Dempster and Dr. DiChiro in person. A discussion followed.

- Jefferson Parish Community Development – Dr. DiChiro Derbes reported Jefferson Parish Community Development received money from American Rescue Plan for homeless and homeless outreach type services and asked us to apply for housing assistance. She also reported there is a grant available for non-congregate shelter. A discussion followed.

- Council on Accreditation – Dr. DiChiro Derbes informed the Board that we are in the final few months of JPHSA’s Reaccreditation cycle. The site visit is scheduled for early next year. Ms. Ingersoll reviewed a COA presentation with the Board. A discussion followed.

B. JeffCare Board Update – Mr. Carroll reported JeffCare lost one Board member to attendance and gained another. He reported that JeffCare will use all of the grant funding that is available by the deadline. A discussion followed.

6. Monitoring Executive Director Performance

A. ENDS Allocation of Resources Monitoring Report – Dr. Parker-Brooks opened discussion on the ENDS Allocation of Resources Monitoring Report. Dr. Parker-Brooks asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Dr. Parker-Brooks asked for a motion to accept the interpretation of the policy as reasonable. Mr. Carroll made a motion to accept the interpretation as reasonable for the ENDS Allocation of Resources Monitoring Report as presented prior to the meeting. Mr. Galbraith seconded. Passed unanimously.

Dr. Parker-Brooks asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Dr. Parker-Brooks asked for a motion to accept the data provided as documentation of compliance with this policy. Mr. Arey made a motion to accept the data provided as documentation of compliance for the ENDS Allocation of Resources Monitoring Report as presented prior to the meeting. Mr. Galbraith seconded. Passed unanimously.

7. Monitoring Board Performance

B. Board Self-evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

C. Board Self-Evaluation Annual Report – Dr. Parker-Brooks reported her review of the Self-Evaluation annual report. She reported the Board needs to build more linkages and that as a Board, they should ask more questions when the Executive Director provides her report. A discussion followed. Ms. Ehrle made a motion to accept the Annual Report as presented. Mr. Arey seconded. Passed unanimously.

D. Policy Review – Attendance – Dr. Parker-Brooks opened discussion on the Attendance policy. There were no changes to this policy.

Cost of Governance – Dr. Parker-Brooks opened discussion on the ENDS – Allocation of Resources policy. There were no changes to this policy.

E. 2024 Agenda – Dr. Parker-Brooks opened discussion on the proposed 2024 Board agenda. A discussion followed. The Board agreed on the tentative retreat date. Ms. Ehrle made a motion to accept the 2024 Yearly Agenda. Ms. Redfearn seconded. Passed unanimously.

8. Announcements

A. Board Generated Items.
None.

B. Next Board meeting – The next meeting of the Board is on Monday, February 5 2024, 6:00 p.m. at JPHSA's East Jefferson Building, 3616 S. I-10 Service Road W., Metairie, LA 70001.

8. Adjournment

Mr. Carroll made a motion to adjourn the meeting at 6:52 p.m. Mr. Arey seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson